CHICAGO MANUAL OF STYLE (CMS) GUIDE: Notes & Bibliography

✔ Chicago Style documents sources in two different ways: Notes & Bibliography and Author-Date. This guide covers only Notes & Bibliography style. All examples and explanations here come from the *Chicago Manual of Style* 16th edition.

✔ In Notes & Bibliography style, citations are denoted with *superscript numbers* in the sentence AND a corresponding *note* AND a *bibliography entry* in a bibliography page at the end of the document.

✔ Complete bibliographic information is expected in the first note. Subsequent notes have abbreviated bibliographic information.
  - If the same source is noted *by itself two or more times in a row*, you can write “Ibid.” for the second and subsequent footnote/endnote(s). (“Ibid.” is a Latin abbreviation that means “in the same place.” See CMS pg.669.)
  - For the differences between footnotes and endnotes, see CMS pg. 671. Remember to *always follow the instructions on your assignment sheet!*

<table>
<thead>
<tr>
<th>SOURCE TYPE</th>
<th>FIRST NOTE CITATION</th>
<th>SECOND NOTE CITATION</th>
<th>BIBLIOGRAPHY ENTRY</th>
<th>FOR MORE INFO</th>
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</thead>
<tbody>
<tr>
<td></td>
<td><em>Scripture and classical Greek or Roman texts are different. See CMS pgs. 757-759.</em></td>
<td>SUBSEQUENT NOTE CITATIONS</td>
<td>3. Ibid., 45.</td>
<td><em>for pseudonym or unknown, pgs. 697-699</em></td>
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<td><em>for organization as author, pg. 701</em></td>
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<td><em>for not 1st edition, pg. 710</em></td>
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### Book – 4 to 10 authors
* Only the first author is listed in the note (with *et al.*); all authors are listed in the bibliography.

1. Dana Barnes et al., *Plastics: Essays on American Corporate Ascendance in the 1960’s*...
2. Barnes et al., *Plastics*...


### Book – Editor/Translator instead of Author


### Book – Editor/Translator in addition to Author


### Chapter in a Multi-Author Book


### Chapter in a Single-Author Book


### E-book—
* For e-books that have printed versions, follow this example and include “Kindle” or “PDF.”
* For books that do NOT have printed versions, include the URL or DOI.


### Journal Article – Print


### Journal Article – Online


### Magazine article


### Movies on DVD


2. “Crop Duster Attack.”

### Multimedia (such as video recordings of presentations)


2. Pollan, “Plant’s-Eye View.”

### Newspaper article, with author


2. Borzi, “Retirement Discussion.”

### * CMS, pg. 730-738

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* If a DOI is provided, include it in your notes and bibliography.
* If a DOI is not provided, include the URL instead.

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* For including access dates, pg. 734

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* For departments or regular columns, pg. 739

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* For anonymous articles, pg. 739

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* for including a descriptive name for a specific scene

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* try to use a descriptive name for a specific scene

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* Newspaper articles are commonly cited in the text, not as a bibliography entry. Consider your assignment requirements when deciding which form to use.

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* If accessed online, include URL as the last part of the note or bibliography entry.
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<tbody>
<tr>
<td>* normally cited as part of the text, not as a bibliography entry * include a published, modified, or accessed date * “s.v.” is a Latin abbreviation for “under the word.”</td>
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<td></td>
<td>*for entries with authors, pg. 756 *for reference works in print, pg. 755</td>
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</tbody>
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*for blogs, see pg. 754 |