Guidelines and Suggestions for Research Papers
Fall 2017

Place and Displacement in the Americas (BCORE 104/107A)
Professors Julie Shayne & Jennifer Atkinson

Assignment:
For this assignment you will write a 5-8 page research paper related to some aspect of Place or DisPlacement in the Americas. Your topic must be chosen in consultation with us.

Paper requirements:
• Your final paper must be between five and eight pages with a minimum of five acceptable sources. Of these five, only one may be non-scholarly, and only one can be a scholarly encyclopedia entry. (Bibliography does not count toward your required page length.)
• Cite sources following the exact format of APA or MLA citation style. See specific guidelines on our library site: http://libguides.uwb.edu.offcampus.lib.washington.edu/citation
• Every part of this assignment must be typed, double-spaced, one-inch margins, 11 or 12 point font, stapled, with page numbers on every page.

Due dates:
Unless otherwise noted, ALL assignments are due at the beginning of class:
• Oct 16: Proposed paper topic (submit on Canvas by 1:15 pm)
• Nov 8: Early Thoughts and Annotated Bibliography (submit on Canvas by 1:15 pm)
• Nov 22: Rough Draft -- first two pages and bibliography (submit on Canvas by 5:30 pm)
• Dec 11 at 10:30 am in Professor Shayne’s office; UW1-142: Final Paper AND comments on your Rough Draft

Individual assignments:

Proposed paper topic ~ Due Oct 16 (on Canvas by 1:15 pm)
For this assignment, post a brief description of your proposed topic/question (at least one full sentence) on Canvas. By this point you should have discussed your idea(s) with either of us. The point of this assignment is to get you thinking about topics that sound interesting. It is likely that your final research question will change a bit, which is fine. As long as you communicate with us, and we approve your final topic, changes are entirely acceptable. Please note: Even if we have communicated in detail regarding your topic you still need to turn something in.

Early Thoughts and Annotated Bibliography ~ Due Nov 8 (on Canvas by 1:15 pm)

Early Thoughts: This should be at least one full paragraph that states your research question and discusses your preliminary ideas, based on research, about the topic. By this point your topic should be well formulated.

Annotated Bibliography: This must include at least three acceptable sources that you have read (or started reading), followed by a one or two paragraph annotation (summary) of each source, written entirely in your own words. Acceptable sources include: books, book chapters, journal articles, MA or PhD theses, documentaries, and primary sources. No more than one of your three sources can be a non-scholarly/popular source (we will discuss this distinction in our library workshops) and no more than one can be an academic encyclopedia entry. For more information regarding scholarly versus popular sources, see libguides.uwb.edu/evaluatingsources

See the sample annotated bibliographies posted on Canvas (these are attached to the bottom of the “Early Thoughts/Annotated Biblio” assignment page.)
Each annotation must include:

1) A brief summary of each source’s main argument (or what you have read thus far).

2) A sentence or two describing who you think the intended audience is. That is, who would read and value this information: scholars, lay people, etc? This should help you distinguish between “scholarly, credible” and “non-scholarly, less credible” sources. If you are uncertain, we URGE you to discuss this with a librarian – they are here to help you with these exact issues!

3) A sentence or two explaining how you might use this source in your research project. Will it provide historical background information? Will you use it to support your own argument? Will you argue against it? Will it serve as a counterpoint to another source, allowing you to examine different perspectives on the topic? Etc.

You may use either MLA or APA citation style, but you must remain consistent throughout. Our library has a guide here libguides.uwb.edu/citation. Also, see information about citations on pages 3-4 of this handout.

Rough Draft ~ Due Nov 22 (on Canvas, by 5:30 pm)
You must turn in the first two pages of your paper and a properly formatted, NON-annotated version of your bibliography thus far (include all 5 sources). The bibliography does not count toward the two-page length requirement. Your paper must be in reasonably good shape, formatted as if it were the final paper, adhering to all standard guidelines. Your rough draft must include a clearly articulated research question, a debatable thesis, and a well-conceived organizational statement.

Final Paper AND comments on your Rough Draft ~ Dec 11 at 10:30 am, UW1-142
Research papers must be between 5 and 8 pages long. The bibliography is not included in your page count. You must use AT LEAST 5 legitimate sources. No more than 1 of these 5 can be documentary films, internet sources, popular/trade magazine, or newspaper articles. Additionally, only 1 academic encyclopedia entry will be counted toward your 5 sources. However, after your 5 acceptable sources you can use as many of these aforementioned types of sources as you like. In other words, if you have a combination of four books, book chapters, or academic journal articles, and one newspaper article you will have 5 acceptable sources. From there you can add as many documentary films etc. above and beyond your accepted ones. You can use readings assigned in class but they will not count toward your 5 sources.

We HIGHLY recommend you take your paper to the Writing and Communication Center (WaCC). You can visit the Center at any and every point of the writing process. You should always bring this handout with you and anything else you have already done, especially graded assignments with our comments. Note: If you visit the WaCC please ask the tutor to sign their standard form and attach it to your final paper.

You must also turn in our comments on your rough draft so that we can assess if you made changes that we suggested. Please note that the final will be graded according to much tougher standards than the rough draft, so we expect to see significant improvement here.

You absolutely must turn your paper and comments in by 10:30 am. We will leave campus immediately after we collect them and not return until winter quarter. You cannot submit these electronically. You may turn them in early but not late. If you are unable to make it to campus to deliver your paper and comments it is your responsibility to get them to a friend so s/he can deliver them for you.

POSTSCRIPT: Paper should be followed by a brief, one-paragraph statement (not factored into the required page length) discussing how your work in the library workshops and collaboration with librarians and/or the Writing and Communication Center helped improve your research abilities.
Suggestions for research:

- Please contact either or both of us if ever you have any questions; anything at all related to this assignment or the course more generally. Take advantage of our office hours. You can also meet with either of us outside our regular office hours by making an appointment.

- Refer to our Course Research Guide: http://libguides.uwb.edu/bCORE104shayneatkinson

- Contact our librarian Nicole Gustavsen at <gustni@uw.edu> for research related questions.

- If you find a useful article or book, look at the bibliography and see if you can track down the author’s sources. Similarly, if you see that an author who is helpful to you is citing a particular person(s) frequently you should try and find something by that author as well.

- Make sure to utilize UW’s interlibrary loan, Summit, and WorldCat services. Also, remember you have access to holdings from all UW libraries, not just Bothell’s. Request something as soon as you see it.

- Utilize doctoral dissertations and MA theses. However, these are primarily useful for identifying authors. After you find the authors search the general UW catalog and journal data bases for that particular author.

- See what documentary films the library has that may be useful to your project. Feature films can be used as primary texts but should not be considered a source for background information.

- Take good notes as you do your readings, either directly into the books and articles if you own them, or with post-its if you do not. Keep track of ideas and page numbers on a separate sheet of paper because it won’t take long to lose track of what information came from where.

- Only use legitimate and credible online sources. When in doubt, please ask us or a librarian. Wikipedia and unsigned, personal webpages and blogs are entirely non-credible for an assignment such as this.

- When the time comes, please bring drafts to the campus Writing and Communication Center and attach the signed form to your final paper.

Citing your sources & bibliographies:

You may use any format as long as you are consistent and accurate. Regardless of the format, bibliographies should be formatted alphabetically by author’s last name and without numbers. A great resource for citation and other writing related details is: http://libguides.uwb.edu/citation.

You must cite your sources even if you do not quote them verbatim. For example:

Idea not quoted verbatim: Julie Shayne argues that five factors contribute to the emergence of what she calls “revolutionary feminism:” 1) gender bending, 2) a political-opportunity, 3) political training, 4) unmet needs, and 5) a collective feminist consciousness (Shayne 2004, 10).

Direct quote: According to Julie Shayne, revolutionary feminism “refers to a grassroots movement that is both pluralist and autonomous in structure” (Shayne 2004, 9).

Please be aware that any act of plagiarism or academic dishonesty will result in a grade of ZERO for the assignment in question, and may result in a FAILING GRADE FOR THE ENTIRE COURSE. Per University policy, all allegations of plagiarism and academic dishonesty are subject to formal investigation and possible sanction by the Vice Chancellor for Academic Affairs. For additional information: http://guides.lib.uw.edu/bothell/ai
FAQs regarding citations:

1) What if a book has more than one author, do I list them all?
Yes; for the first author you list the last name first, then first name; for every person after that
you list their first name first.

2) What if the multiple authors are not in alphabetical order, how do I alphabetize
them?
You remain consistent to how the authors list themselves and alphabetize them in your
bibliography accordingly.

3) What if there is no person author, just an institutional author? For example:
International Commission of Jurists?
You can put that with your "I"s.

4) How do I cite a video in the text, as opposed to in the bibliography?
You use the last name of the writer/director and year, the way you would a book.

5) What if a book has been reprinted; do I give the original or latest info?
You use the year of the version you worked from and include the edition number in the title:
Oxford University Press.

6) What if I cite the same person repeatedly; do I list their publications in
chronological or reverse chronological order?
Chronological. For example:
Brunswick, NJ: Rutgers University Press.
----- . 2009. They Used to Call Us Witches: Chilean Exiles, Culture, and Feminism. Lanham,
Md.: Lexington Press.
Please note: when you list the same author a second time you do not need to write out her name,
just use five dashes.

7) What if I use the same author twice and the publications came out the same
year?
You put a lower case a, b, c, etc after the year. For example:
Chuchryk, Patricia. 1989a. "Feminist Anti-Authoritarian Politics: The Role of Women's
Organizations in the Chilean Transition to Democracy." Pp. 149–184 in The Women's
Movement in Latin America: Feminism and the Transition to Democracy. Ed., Jane

8) What if I use two different chapters in the same book; does that count as one or
two sources?
It depends. If the two different chapters come from an edited book they will count as two
separate sources. It is likely that each chapter will be written by a different person. However,
even if they are both authored by the same person, as long as the book is edited, they count as
two separate sources. In the case of these two different chapters you would cite them in your
bibliography by the author of the chapter not editor of the book. If the two chapters are from a
monograph (meaning the same author[s] of the entire book) then they only count as one source.
In that case you cite the entire book not the individual chapters.
Name: ______________________________

CONTENT: Research question is clearly related to Place or Displacement in the Americas. Paper presents and develops a clearly articulated thesis; paper identifies and critically examines relevant ideas and arguments; logically and compellingly applies textual and supporting evidence; paper has a strong introduction and conclusion; paper reflects intelligent and appropriate integration of sources.

Points: /50

STYLE: Paper is clearly written, coherently organized, and engages the reader’s attention; paper uses proper standard grammar and spelling, and has been meticulously proofread; paper meets length requirements (5-8 double-spaced pages), and is properly formatted; paper conforms to all other assignment instructions, including those communicated in class, library workshops, via email, or canvas.

Points: /25

REFERENCES: Sufficient academic references provided to support thesis and argument; references drawn from appropriate sources; references are logically incorporated within the paper; paper uses complete and consistent citations of a recognized style (Chicago, APA, MLA, etc.); bibliography follows recognized style; all sources acknowledged and credited in compliance with UW standards for academic integrity.

Points: /10

FEEDBACK: Paper clearly reflects that feedback from the rough draft was incorporated.

Points: /10

POSTSCRIPT: Paper is followed by a brief, one-paragraph statement (not factored into the required page length) discussing how your work in the library workshops and collaboration with librarians and the WaCC helped improve your research abilities.

Points: /5

Total: /100 Letter: ______ UW# grade: ______